

Fantastic Esthetician

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Summary

Recently licensed esthetician with student clinic experience and a background in customer service.

Experience

January–June 2014: Student Clinic Practitioner, Lauren’s Skin Care School, Denver, CO

- Provided skin care for clients at the student clinic, including administering client intake questionnaire, retail sales, waxing, facials, body treatments, and chemical peels.
- Worked as a receptionist at the student clinic, welcoming clients, scheduling, taking payment, and answering general inquiries about the clinic.

December 2013: Walk for Skin Cancer Volunteer, Fort Collins, CO

- Assisted with outreach and promotion for a local fundraising event.

August 2010–October 2013: Receptionist, Salescorp Inc., Fort Collins, CO

- Performed customer service in person to walk-in customers, and on the phone, including answering multi-line phones (6 lines), paging salespeople, and transferring calls to voicemail.
- Filed new sales packets daily.
- Entered data for completed sales, using MS Excel and the company’s own database system.

Education

2014: Lauren’s Skin Care School, Denver, CO

- Graduated as a skin care practitioner from a 600-hour program. Classes included safety and hygiene, cleansing, balancing, restoring, and protecting the skin, and extensive coursework in makeup ingredients and application. Additional coursework in time management and business skills were included, as well as particular attention to sound ecological practices in the industry.

2014: Organic Facials, Denver, CO

- Completed 50-hour product training on this line of certified organic facial products and makeup.

2009: City High School, Lakewood, CO

- Received high school diploma.

Professional Licenses and Affiliations

- Licensed esthetician (Colorado)
- Member of Associated Skin Care Professionals
- Has current liability insurance coverage
- References are available on request.